

**Lady Bird Johnson Park**

**Open Pavilion**

**Rental Information**

*Open Pavilion Rental Days & Hours: Daily Sunrise – 9:50 p.m.*

*For exclusive and guaranteed use of the Pavilion on the event date and time stated above, a rental fee is required.*

**Reservations/Fees:**

*Reservations may be made one year in advance only. You may call on or after the first day of the month one year prior to your rental date.*

Rental Fee: All rental fees must be paid in full at time of reservation. The Pavilions are not available for rent on the following days: Thanksgiving Day, Christmas Eve & Day, Easter, and 4th of July, or on days with Special Events in the park.

NOTE: The Pavilion rental time is per day. It is understood that your event may be shorter with no reduction in rental fee.

Repair/ Cleanup Fee: If the facility is left in a manor different than stated in an agreement. A charge of \$50 per hour per employee can be charged to the renter for the cleaning and repairs of the facility.

Cancellation Policy:

If Renter cancels the Event at least three (3) days prior to the scheduled Event date, Renter may choose from any available dates and times to reschedule the Event. If notice of cancellation is received less than three (3) days prior to the event, the rental fee will not be refunded nor will Renter be allowed to reschedule. There are no refunds in the event of inclement weather.

**Rental Agreement**

Park Administrative Rules:

1. All persons must be out of the park before 10:00 p.m. No exceptions. The gate will be locked at that time. Any vehicle in the park will remain until the next morning at 8 AM.
2. The renting party is responsible for leaving pavilions, facilities and areas in a clean condition. All litter must be picked up and put in trash receptacles.
3. Any damages to the pavilions, facilities and equipment (inside and out) will be the responsibility of the renter.
4. If the event is open to the public and there are food or beverage vendors, they must be permitted and inspected through the Gillespie County Health Division. A copy of the Temporary Health Permit must be filed in the Parks and Recreation Office. For information on Temporary Health Permits please call the Health Division at 830-990-2027.
5. All pets must be on a leash. Removal of animal waste is required. Pets cannot be left unattended.
6. Parking only in designated areas. Operate motor vehicles only on roads and parking lots.

**Prohibited Practices:**

1. No tape, staples, glitter, confetti, piñatas, or rice are to be used in pavilions, facilities, or park areas.
2. No open fires are allowed in any parks or City property. Elevated BBQ pits only.
3. No vandalizing or defacing any structures, facilities, or nature features.
4. No hunting or releasing of any animal in any park or City Property.
5. No indecent or abusive language, or any activity, which creates a public nuisance.
6. No removing, damaging or otherwise disturbing plants, grass, trees or any part of the environment.
7. No hoses, sprinklers or any use of water beyond drinking is permitted at the park.

All requests for waiver of fees or any other exceptions must be approved by City Council.

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_