

FREDERICKSBURG MUNICIPAL COURT

Mailing Address:

125 W. Main

Fredericksburg TX 78624

(830) 997-9935 (telephone)

(830) 997-1540 (fax)

Physical Location:

Gillespie County Annex #1

Old Post Office, on Courthouse Square

Judge, Joyce I. Spisak

Clerk, Sally Tatsch (se habla espanol)

1. If you want to plead “**Not Guilty**” and want a trial, indicate below and return your plea BY YOUR APPEARANCE DATE (located on the bottom right of your citation). You will receive notice by mail with your court date.

2. If you want to plead “**No Contest**”, and pay your fine, indicate below. Refer to the other side for the fine amount. Mail checks/ money orders payable to “The City of Fredericksburg” to the above address.

3. If you are eligible for a **Driving Safety Course Dismissal**, complete the request form on the other side and return this form with **\$105.00** Court Costs BY YOUR APPEARANCE DATE. (Not available for commercial driver’s license holders)

NOTE: If you do not respond BY YOUR APPEARANCE DATE additional charges will be filed against you, additional fees will be added, you will be unable to renew your driver’s license, you will be ineligible to take a driver’s safety course and warrants for your arrest will be issued. Telephone calls do not count as an appearance.

JUVENILES (*under 17*) must appear with a parent or guardian. Please call for an appointment.

REPLY FORM

Violation:_____

Citation No.:_____

___ I enter a plea of **NOT GUILTY** and request **TRIAL by**
___ **Judge** (I waive my right to trial by jury) ___ **Jury**

___ I enter a plea of **NO CONTEST** (I waive my right to trial by jury). I am mailing the fine listed on the back. (Checks made to City of Fredericksburg) Mail to address above.

___ I am eligible for a **DRIVING SAFETY COURSE DISMISSAL**. I have completed the form on the reverse side and enclosed court costs of **\$105.00**.

___ I am mailing proof of current vehicle registration / inspection / driver’s license / address change and enclosing **\$20.00** for each dismissal. (Must be received within 20 working days of citation date)

___ “No Insurance” citations - Will be dismissed with proof of insurance current at the time of the citation. No dismissal fee required. Insurance will be verified. (Submission of fraudulent insurance will be prosecuted as a felony by the District Attorney)

Signature

Printed Name

Date

Mailing Address:_____

Schedule of Acceptable Fines

(Violations in a construction zone while workers are present are double the amount shown)

1.	Altered/Fictitious Inspection Sticker or Registration.....	\$ 285.00
2.	Expired Driver's License ¹	\$ 175.00
3.	Expired Inspection Sticker (only if expired less than 60 days)/ Expired Registration ¹	\$ 140.00
4.	Fail to Change Address on Driver's License ¹	\$ 120.00
5.	Fail to Yield Right of Way/ Fail to Control Speed.....	\$ 160.00
6.	No Driver's License (1 st offense only).....	\$ 250.00
7.	No Insurance/ Failure to Maintain Financial Responsibility ²	\$ 300.00
8.	Open Container in Vehicle.....	\$ 150.00
9.	Ran Red Light or Stop Sign	\$ 160.00
10.	Seat Belt Violations:	
	Adult Driver/Passenger/ 15-17 years (offender or driver)	\$ 145.00
	Child at least age 5 and under 17 years.....	\$ 200.00
	Children (under 5 and under 36 inches tall)....	\$ 250.00
11.	Speeding:	
	1-10 mph over the limit.....	\$ 160.00
	11-15 mph over the limit.....	\$ 175.00
	16-20 mph over the limit.....	\$ 200.00
	21-24 mph over the limit.....	\$ 280.00
	25 mph & over, not eligible for Defensive Driving, contact Court for fine	
12.	U-Turn or Illegal Left Turn between Intersection (ordinance)....	\$ 120.00
13.	Violate Promise to Appear/ Failure to Appear.....	\$ 250.00

¹ May be dismissed with \$20.00 fee upon proof of current inspection, registration, driver's license, change of address IF proof of compliance is submitted within 20 working days of citation date. (delinquent registration fee to Tax Office must be shown for registration dismissals)

² Will be dismissed with proof of insurance coverage valid at time of citation (No Fee). Insurance will be verified and false submissions will be turned over to the District Attorney for felony prosecution.