



City of Fredericksburg
Development Services Department

September 29, 2020

To: General Contractors, Licensed Trade Companies, Architects, Engineers, and other customers

From: Shelby Collier, Development Coordinator, 830-997-7521

Re: 4th Quarter Newsletter

Thank you for your patience during these unprecedented times. I know the challenges presented by Covid-19 have affected us all and Staff greatly appreciates your patience and understanding as we attempt to provide you the best customer service while adapting to continual changes.

The good news is City Hall is now open and you are welcome to enter the building for your permit and other development needs. There is a mandatory mask requirement and we ask that you be respectful of this order when visiting the building. While Staff is available, we continue to accept digital applications as via e-mail with PDF attachments. All of the necessary permit applications may be found on the City of Fredericksburg website: <http://fbgtx.org/88/Building> The completed applications may be emailed as PDF to Shelby Collier (scollier@fbgtx.org). Once received, a permit will be generated and emailed back to you with a link to make payment online. If you chose to not pay online, you may pay with Cash or Check at the Utility Department located on the first floor of City Hall. The permit number will be required to make payment.

Staff is now performing inspections in occupied residences and will no longer allow photos or other electronic means to satisfy this requirement. We ask that when scheduling inspections that you utilize the inspection hotline, 830-990-2056. Please provide all requested information as detailed in the automated prompt. This is designed to better assist the inspector that will be handling your request.

The Historic Review Board will have a hybrid in-person/Zoom meeting on October 13th at the Hill Country University Center at 5:30. This will also serve as a public meeting for the review of the draft of the Historic District Design Guidelines. The draft is available online at fbgtx.org/999/design-guidelines Any questions regarding the design guidelines or public meeting can be directed to Anna Hudson at ahudson@fbgtx.org

Regarding staff, David Millegan, Building Official, has announced his resignation effective September 30, 2020. In his absence Kyle Staudt will assume the role of acting Building Official and Shelby Collier will be responsible for Short Term Rentals. Please join us in our well wishes for David Millegan as he pursues new opportunities.

As always if you have questions or concerns please feel free to contact Staff. We are increasingly thankful for our wonderful and supportive community and look forward to serving you in the Holiday Season.

Have a blessed day!

The City of Fredericksburg 126 W. Main St. • Fredericksburg, Texas 78624-3708

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