



Gillespie County Health Division

126 W. Main St. Fredericksburg, TX 78624 | 830-997-7521 | Health@fbgtx.org
Physical Location: 1906 N. Llano St. Fredericksburg, TX 78624

Request for Final Inspection Checklist

If reinspection is required/requested, a reinspection fee of \$150 will be due before scheduling reinspection

Once each box is completed contact the Gillespie County Health Division to schedule a final inspection:

- All employees successfully obtained Food Handlers certification with documentation on site.
- At least one food manager certification for an employee that works at the establishment. This must be posted in a visible location to the general population. Also provide a copy to the Gillespie County Health Division.
- All equipment is installed as illustrated in plan submitted for plan review.
- Facility was built according to plans submitted to Gillespie County Health Division.
- Floors, walls, shelves, and all surfaces are sealed and ready for service.
- Handwash sinks are stocked with soap, paper towels, and hand wash signs, including restrooms.
- Thermometers installed in refrigeration units and available for cooking.
- Sanitizer measuring devices/strips are available for commercial dishwashers and sanitizer buckets.
- Self-closures are installed on exterior doors and restrooms.
- Menu is available with disclosure statement. Copy is available to submit with application.
- Inspections scheduled/completed with building official & fire marshal.
- Waste service contract/plan is in place for trash disposal.
- Pest Control is in place for integrated pest control management, with copy of receipt/contract for documentation.
- If applicable, HACCP plans have been submitted, approved & onsite with continued documentation.

In addition, if the property is outside of city limits:

- Provide a recent well test from a TCEQ certified lab within the last month and documentation of progress with TCEQ. PWS# or TCEQ plan review #: _____
- Provide a letter of approval that onsite septic is approved through the Gillespie County On-site Sewage Facilities Office for proposed services. 830-997-8191.

Once each box is completed. Sign and submit to schedule a final inspection.

Establishment name: _____ Phone: _____

Establishment address: _____

Owner Representative Name (Print): _____ Phone: _____

Email address: _____

Owner/Representative signature: _____ Date: _____

IF REINSPECTION IS REQUESTED DUE TO ITEM NOT HAVING BEEN COMPLETED, A \$150 REINSPECTION FEE WILL BE ASSESSED AND WILL NEED TO BE PAID BEFORE SCHEDULING REINSPECTION.