



# Fredericksburg Police Department

**Brian Vorauer**  
Chief of Police

1601 East Main Street, Fredericksburg, Texas 78624  
Telephone (830) 997-7585 Fax (830) 997-9541

## Fredericksburg Police Department Employee Hiring Procedures

The Fredericksburg Police Department Employee Hiring Procedures are designed to help ensure that the most qualified people are hired for vacant positions.

Applications may be received at any time and placed on file for future hiring. When a vacancy becomes available, applicants will be notified of the vacancy and the procedures and dates of testing.

Applicants must meet the minimum standards before an application may be accepted. Applicants will be required to perform both physical and written exams. Applicants that successfully pass through these tasks will be selected to continue to an employee interview board and undergo a thorough background check. Applicants will also be required to undergo psychological testing, a polygraph exam and medical screening. Applicants successfully completing all stages will be placed on a New Employee Hiring List. This list will be kept for approximately six months or until the list is depleted.

Attached is a copy of the minimum standards for appointment and minimum physical requirements, along with the application. Thank you for your interest in the Fredericksburg Police Department.

**Equal Opportunity Employer**

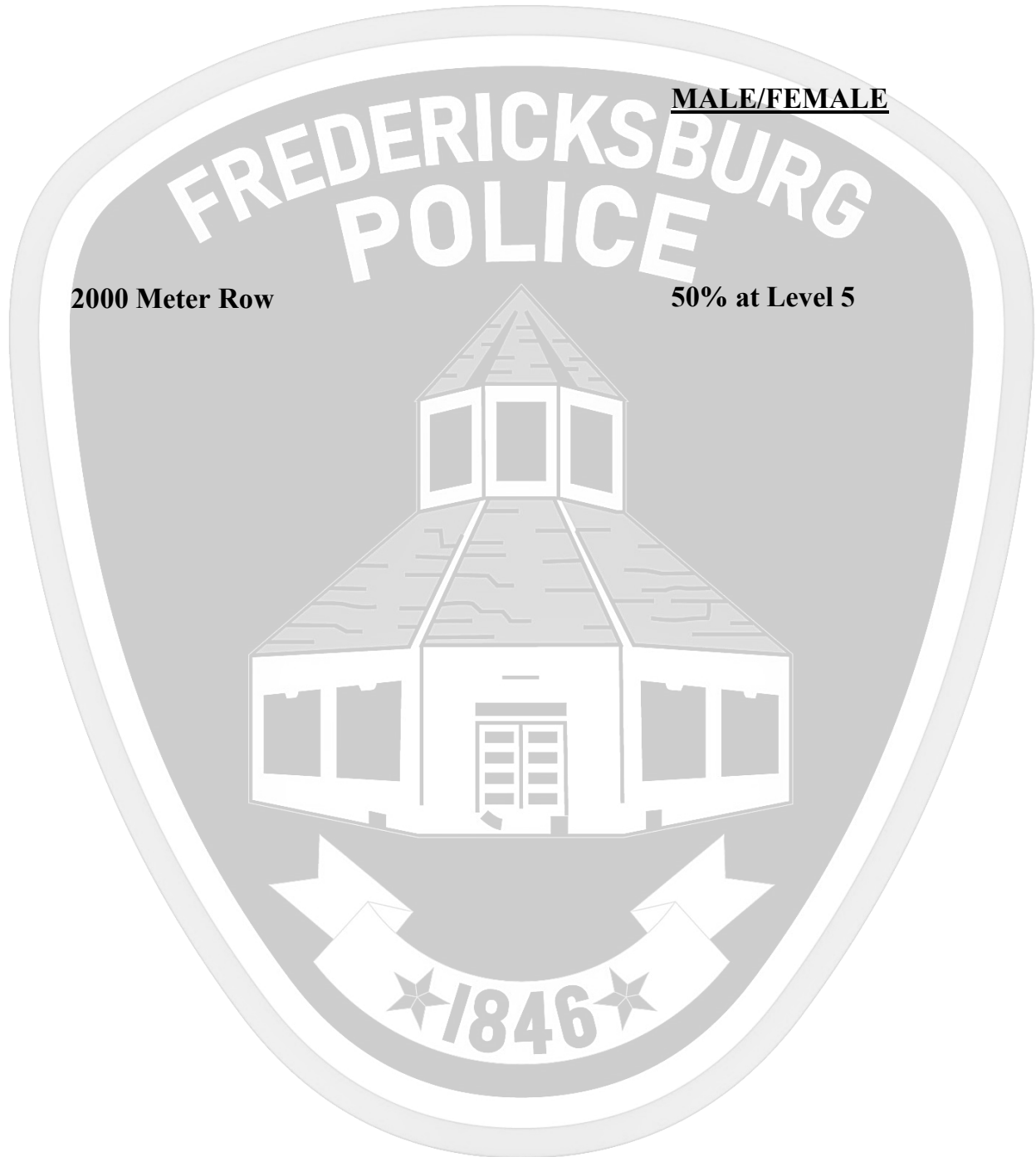
## FREDERICKSBURG POLICE DEPARTMENT

### MINIMUM STANDARDS FOR LAW ENFORCEMENT APPOINTMENT

- 1.) Must be a citizen of the United States.
- 2.) Must be at least twenty-one (21) years of age, and possess a valid Texas Drivers' License.
- 3.) Must be certified by T.C.O.L.E. or have successfully passed the T.C.O.L.E. exit examination.
- 4.) Must never have executed at any time a confession to a felony offense, such confession being admissible as evidence against you in any criminal proceeding in any State or Federal Court.
- 5.) Must not be under indictment for a felony offense.
- 6.) Must not have any felony conviction, or conviction of a crime of moral turpitude or domestic violence.
- 7.) Must not be on probation for any criminal offense.
- 8.) Must never have been convicted of an offense above the grade of Class B misdemeanor or a Class B misdemeanor within the last ten years.
- 9.) Must be of good moral character, as determined by a thorough background investigation.
- 10.) Must be a High School graduate or possess an equivalent G.E.D. certificate.
- 11.) Must pass a Physical Fitness examination administered by the Police Department.
- 12.) Must be examined and certified physically satisfactory by a licensed physician.
- 13.) Must be, when applicable, examined and certified mentally and psychologically satisfactory by a licensed psychiatrist or clinical psychologist.
- 14.) Applicant must have been discharged from military service under honorable conditions, if applicable.
- 15.) Must pass a polygraph examination.
- 16.) Must meet any other standards set by law or by T.C.O.L.E. policy.

**FREDERICKSBURG POLICE DEPARTMENT  
APPLICANT PHYSICAL FITNESS EXAM  
MINIMUM REQUIREMENTS**

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**MALE/FEMALE**

**2000 Meter Row**

**50% at Level 5**

**THE CITY OF FREDERICKSBURG**  
**POLICE DEPARTMENT**

**APPLICATION FOR EMPLOYMENT - POLICE OFFICER POSITION**

These instructions must be followed exactly. To complete the application, type or print in black ink. Fill out the application form completely; if questions are not applicable, enter "N/A". Do not leave questions blank. Resumes may be submitted for additional information, *but not in place of a completed application*. Applications may be emailed to [broemer@fbgtx.org](mailto:broemer@fbgtx.org) or mailed/hand delivered to the Fredericksburg Police Department, Attn: Lt. Braxton Roemer, 1601 East Main Street, Fredericksburg, Texas 78624.

NAME \_\_\_\_\_ Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 (Last) (First) (Middle) (Maiden)

ADDRESS (Mailing) \_\_\_\_\_  
 (Street) (City) (State) (Zip Code)

(Permanent) \_\_\_\_\_  
 (Street) (City) (State) (Zip Code)

PHONE Cell \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

|                      |   |
|----------------------|---|
| Date of Birth: _____ | Driver's License: _____<br>(State) (Number) |
|----------------------|---|

Position Applying For: \_\_\_\_\_

Salary Expected \$ \_\_\_\_\_ yearly Date Available for work \_\_\_\_\_

- Full-Time
- Part-Time
- Reserve

**Employment Related Licenses and/or Certifications**

| License or Certification | Date Received | License of Certification | Date Received |
|--------------------------|---------------|--------------------------|---------------|
|                          |               |                          |               |
|                          |               |                          |               |
|                          |               |                          |               |

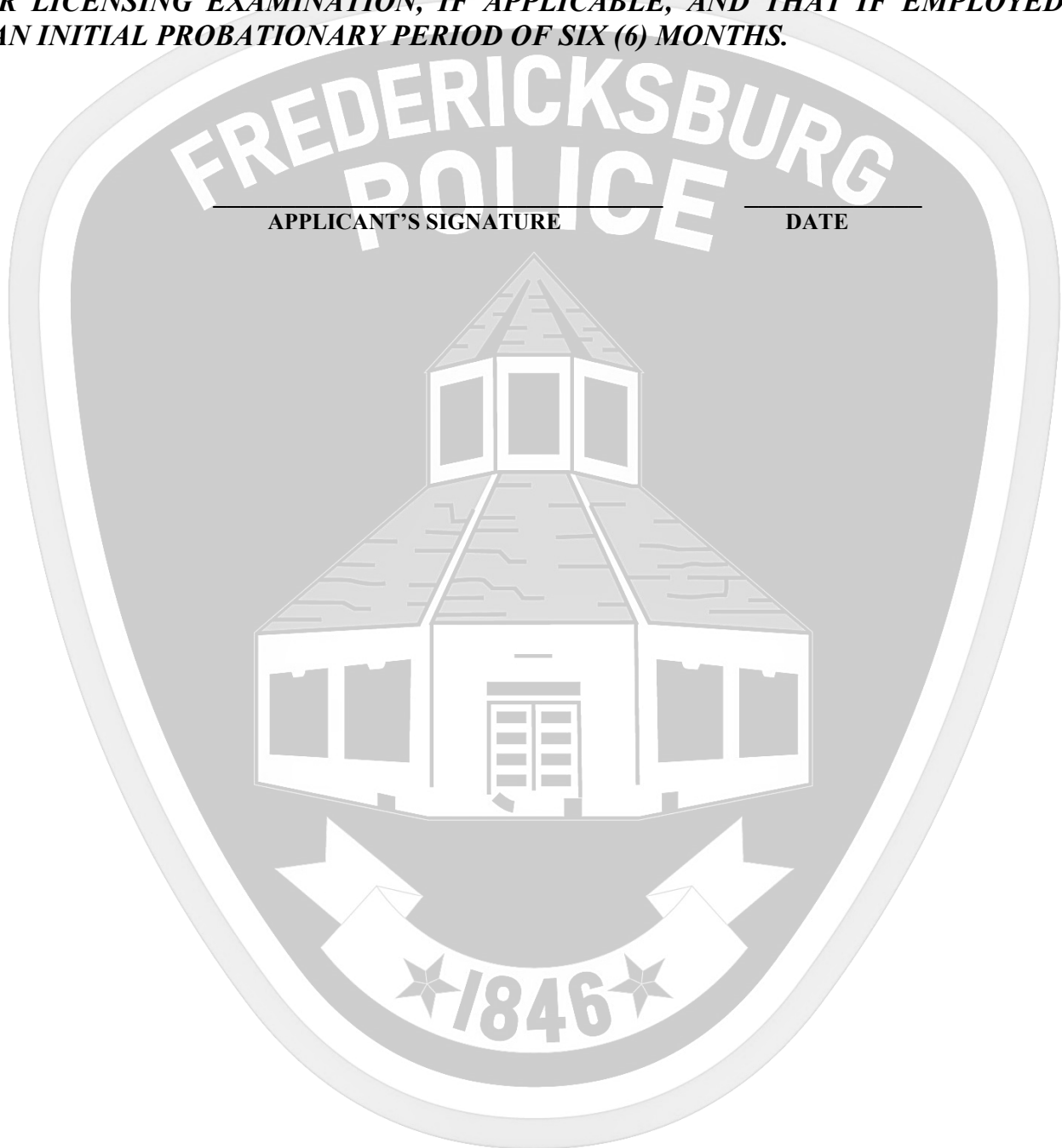
MILITARY SERVICE: (active duty) Branch \_\_\_\_\_ DATES: From: \_\_\_\_\_ To: \_\_\_\_\_

Are you in the Active Reserve? \_\_\_\_\_





***I HEREBY CERTIFY THAT THE FOREGOING STATEMENTS AS WELL AS THOSE ON ANY ATTACHEMENT(S) TO THIS FORM ARE TO THE BEST OF MY KNOWLEDGE TRUE AND CORRECT AND THAT THEY ARE ALL GIVEN OF MY OWN FREE WILL. I AGREE THAT ANY MISSTATEMENT(S) OR OMISSION(S) TO MATERIAL FACTS WILL CONSTITUTE GROUNDS FOR UNFAVORABLE CONSIDERATION OR DISMISSAL FROM EMPLOYMENT. I UNDERSTAND A CONDITION OF EMPLOYMENT WILL BE PASSING THE TEXAS PEACE OFFICER LICENSING EXAMINATION, IF APPLICABLE, AND THAT IF EMPLOYED I WILL SERVE AN INITIAL PROBATIONARY PERIOD OF SIX (6) MONTHS.***



APPLICANT'S SIGNATURE

DATE

**Additional Employment Fields (If Necessary)**

|                             |                        |           |                     |     |
|-----------------------------|------------------------|-----------|---------------------|-----|
| Employer:                   |                        |           |                     |     |
| Mailing Address:            |                        |           |                     |     |
| City, State, Zip Code       | Telephone:             |           |                     |     |
| Type of Business:           | Full Time              | Part Time | Seasonal            |     |
| Starting Position:          | Present or Last Title: |           |                     |     |
| Immediate Supervisor:       | Starting Base Salary:  | Yr.       | Ending Base Salary: | Yr. |
| Starting Date:              | Leaving Date:          |           |                     |     |
| Explain Reason for Leaving: |                        |           |                     |     |

|                             |                        |           |                     |     |
|-----------------------------|------------------------|-----------|---------------------|-----|
| Employer:                   |                        |           |                     |     |
| Mailing Address:            |                        |           |                     |     |
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|                             |                        |           |                     |     |
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|                             |                        |           |                     |     |
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| Starting Date:              | Leaving Date:          |           |                     |     |
| Explain Reason for Leaving: |                        |           |                     |     |

**Additional Comments (If Necessary)**

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